

# Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy  
500 SW 3<sup>rd</sup> St., Fruitland, Idaho 83619

## MEETING MINUTES

Date: November 19, 2024

Time: 7:00 p.m.

1. Call to order
2. Roll call of Board Dr. Nelson, Mr. Fugate (Excused), Mr. Lasnick, Mrs. Frei (Call In), Mrs. Saylor (Call in), Mr. Evenden, quorum is established. Others attending : Mr. Lambert (Executive Director)(Call in), Mrs. Marshall (TVCA Elementary Administrator), Mr. Philabaum (TVCA Upper School Administrator), Mr. Carignan (Call in)
3. Pledge of Allegiance
4. School Pledge: I will learn the true, I will do the good, I will love the beautiful
5. Consent Agenda
  - 5.1. Adopt Board meeting amended agenda 11.19.24 (action item)
  - 5.2. Adopt Board meeting minutes 10.15.24 (action item)
6. Public Comment
  - 6.1. Members of the public are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
7. Guest Discourse
  - 7.1. Review audited financial statements and tax returns for the year ended 6-30-2024: Mrs. Saylor presented that Mr. Carignan wanted to highlight that the independent auditors report showed a clean opinion with no findings to report. He also spoke about the tax return and said that although our net asset or fund balance shows negative this is normal when going through a bond run like we did. As we move forward we will be in a good financial position. The additional reports showed no findings which is a good opinion for us. There were no questions regarding the audit. The tax returns are also completed and filed, they represent the information as shown on the audit statements.
8. Reports
  - 8.1. Elementary School Leader Report: Mrs. Marshall presented that we have been putting a heavy focus on time with our teachers. Mr. Waits and Mrs. Marshall met one on one with each of them. It was productive and gave good insight. Coffee with the principal was this week and went well overall. Continuing with routines and helping the students work towards the break is the main focus right now. The two main concerns were the process of repairing the bathroom in the gym which should happen somewhat soon. The second biggest parent concern is scheduling/school work time and finding the balance. The school is going to consider it and look at the goals for this next year. Mrs. Bolin received a grant for literacy which will provide chromebooks for 6th grade typing lessons. ADA numbers are at 93% which reflects a lot of unexcused absences. Many of them are sick students but Mr. Waits and staff are following up once a student reaches below 90% attendance. Letters and meetings will happen to help work with those attendance issues.
  - 8.2. Upper School Leader Report: Mr. Philabaum presented that academically a lot of time has been spent revamping the MTSS program which supports students at different instructional levels. There have been 2 math labs that created supports. IXL is a math program that finds gaps historically and gives teachers targeted goals for specific students. The MAPS scores also helped to find places that can be improved on. There are also reading groups that are set up for students needing additional help in reading fluency. Additionally, we have set academic goals which include student engagement in the classroom. Our teachers are asking different questions and engaging them in different ways. Culturally, we are seeing

more accountability needed regarding tardiness, uniforms and other items that created a system to track those issues. Many events have been happening to engage students positively including Tip off Week, etc. We have a family survey ready to go so that as leaders they can take actionable steps earlier. Regarding upper school attendance, flex days for hunting season and sickness have been a factor but also there is an obvious need for more accountability and a system that helps remind families about where they are within the schools attendance expectations. We met with Payette Police regarding the keying of cars in the parking lot. There are many videos to look through and more conversations that need to happen to understand who was responsible. During Coffee with the Principal, student culture was described to parents and was well received. The other item that was questioned about was the homework load and we will dive into what is actually happening regarding teacher needs and student expectations.

- 8.3. **Executive Director Report: Mr. Lambert** stated that he doesn't have much to add after the prior reports. Mr. Lambert said that the working relationship with the two Principals has been great and they are taking initiative on many fronts and it should present good results in the near future. The crosswalk between state standards and our academic model happening with Mrs. Marshall will help us make some small tweaks to our methods to help growth without moving away from our academic models. There will be a full academic report for this year and it will reflect an evaluation that is based on our academic model.
- 8.4. **Financial Committee Report: Mrs. Saylor** presented that our drive showed several reports all of which showed no irregularities. Mr. Carignan showed a new financial report that reflects some of the changes happening because of the construction year. It showed how our capital project funds are being used as we work through all funds available.
- 8.5. **Capital Committee Report: Dr. Nelson** presented the bank balance as \$485,891.79. \$29,028.03 was deposited into the CC Account during the month of October. The Guns and Roses event was a success and had good reviews

## 9. Unfinished Business

- 9.1. **Upper school phase 2 update: Mr. Lambert presented that** the project has moved away from Bouma USA and that meant we are shifted to several local contractors. Sidewalks are being constructed currently, this should be completed prior to the end of thanksgiving break and lights should be installed before we enter Christmas break. C&M construction is working with us to find a final construction cost. This is a daily coordination, the permits for the road and gym are approved and the permits for the site plan and academic plans are in process and close to approval. The overall scope of work is moving at a quicker pace and the timeline of May is still in sight. The foundations for the gym and academic buildings should happen as soon as possible. The entry sidewalk has a retaining wall, which was a shift from the original plan but will save a significant amount of money. The city approved it pending a hold harmless letter that needs approval by the board. The foundation work is being held up by permitting questions and once that is done then we can move forward without worrying about doing extra work.

## 10. New Business

- 10.1. **Retaining wall hold harmless letter (action item): Mr. Lambert** presented the need of this document required by the city of Payette. Its been reviewed by the Board and our Lawyer. Mrs. Frei motions to approve signing the letter, Dr. Nelson seconded. no discussion. all in favor, none opposed. Motion carries.
- 10.2. **Executive Session pursuant to Idaho code 74-206 (b) (action item)**

11. **Adjournment: Having completed the agenda the meeting is adjourned at \_\_8:32pm\_\_.**