

# Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy  
500 SW 3<sup>rd</sup> St., Fruitland, Idaho 83619  
**Meeting Minutes**

Date: October 15, 2024

Time: 7:00 p.m.

1. **Call to order**
2. **Roll call of Board Dr. Nelson, Mr. Fugate (Call in), Mr. Lasnick, Mrs. Frei (Call In), Mrs. Saylor (excused), Mr. Evenden, quorum is established. Others attending : Mr. Lambert (Executive Director), Mrs. Marshall (TVCA Elementary Administrator), Mr. Philabaum (TVCA Upper School Administrator), Mr. Carignan (Call in)**
3. **Pledge of Allegiance**
4. **School Pledge: I will learn the true, I will do the good, I will love the beautiful**
5. **Consent Agenda**
  - 5.1. **Adopt Board meeting amended agenda 10.15.24 (action item)**  
(Agenda item 10.2 was added and is needed to improve timeliness of operational purchases)
  - 5.2. **Adopt Board meeting minutes 9.17.24 (action item)**
6. **Public Comment**
  - 6.1. **Members of the public are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.**
7. **Guest Discourse**
8. **Reports**
  - 8.1. **Elementary School Leader Report:** Mrs. Marshall presented that the entire elementary school went to an orchestra performance at TVCC to see some of our students and Teachers perform. The routines of field trips, spirit days and overall school work has gone well. Map scores, grade band level collaboration is happening to help students who need additional help. The first quarter finished strong and teachers are excited for upcoming conferences. Mr. Waits is new to the assistant principal position and Mrs. Marshall said he is doing well and connecting well with students to help foster culture and support struggling students. He is also working on how to bridge 6th grade students to the upper school and he is working with Mr. Philabaum to plan that transition process
  - 8.2. **Upper School Leader Report: Mr. Philabaum** presented that school culture is the primary attention and concern of the administration. This happens through teacher interactions and building relationships. There are also leadership and extracurricular opportunities that help students connect. An all day school retreat was helpful to calling students to our vision. We hosted this at a nearby church, this seemed like a successful event. We are addressing tardiness as well as enforcing policies to effectively uphold the student handbook. College Counseling and Communications are being handled by Mr. Mendenhall and a lot of work is being done to prepare for things like PSATS/SATS and college fairs. Academics have a good foundation with experienced teachers and we are setting some new goals to help our students reach next levels. The plan is to keep the standards high but also implement help for students who need it. Parents and staff are generally doing well with the setting of the upper school and the construction project is anticipated to encourage them.
  - 8.3. **Executive Director Report: Mr. Lambert** presented that BLUUM assisted with analysis of map scores and the school leader. This has been an intentional approach. The sewer in the elementary school was discovered to have severe issues. Treasure Valley plumbing found that the bathroom floor needed excavating to get to the issue of the back up. We got the renovation drawings from the architects and they think they may have find the issue where they can jet the sewer line. We are planning on filing an

insurance claim with HUB, our insurance provider. The elementary school has adapted well to not having the bathrooms available. Enrollment is slightly above our goal mark and there are a few seats available that should be enrolled. The elementary school is proposing a push to market available seats.

- 8.4. **Financial Committee Report: Mrs. Saylor** presented that the financial reports were not ready for this evening but will be available for next month. There is a statement from the Local Government Investment Pool and the school has gained over \$7k in interest.
- 8.5. **Capital Committee Report:** Dr. Nelson presented that \$461.80 was deposited into the capital campaign account during the month of September. The grant we applied for through Woodgrain and it was denied this time. They are focusing on other communities and encouraged us to apply again in the future. The online auction for Guns and Roses earned over \$3k and was successful and had good support from our families who created the baskets. The Guns and Roses event was successful but hasn't been settled so a full report will be coming out soon.

## 9. Unfinished Business

- 9.1. **Upper school phase 2 update: Mr. Lambert & Mr. Lasnick** presented that the engineering and design are done. Bouma has sent our GMP and we are waiting for permits. We may end up pivoting to a new general contractor to finish out the build portion of the project.

## 10. New Business

- 10.1. **Haagensen property: Mr. Lambert (action item)** presented that Mr. Haagensen donated an acre of land for a community garden and we have realized we don't have the resources to manage it and we have decided to give it back.

Mrs. Saylor motions to sign the quitclaim deed, Dr. Nelson seconded, all in favor, none opposed. Motion carries.

- 10.2. **Authorize card for the director of operations: Mr. Lambert (action item)** presented that we should also approve a credit card for the Director of Operations, Mr. Ellis. It improves operational efficiency for us. The credit card will be managed under the Bill.com structure like the other 3 cards. These cards have zero authorization until a purchase order is approved.

Mrs. Saylor motioned to approve, Dr. Nelson seconded. all in favor, none opposed, motion carries.

11. **Adjournment: Having completed the agenda the meeting is adjourned at \_7:59pm\_\_\_\_\_.**