

Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy
500 SW 3rd St., Fruitland, Idaho 83619
Meeting Minutes

Date: July 30, 2024

Time: 7:00 p.m.

1. **Call to order**
2. **Roll call of Board Dr. Nelson, Mr. Fugate, Mr. Lasnick, Mrs. Frei, Mrs .Saylor (call in), Mr. Evenden, quorum is established. Others attending : Mr. Lambert (Executive Director), Mrs. Marshall, Mr.Philabaum, Mr.Carignan(call in)**
3. **Pledge of Allegiance**
4. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful
5. **Consent Agenda**
 - 5.1. Adopt Board meeting amended agenda 7.30.24 (action item)
good faith reason: the fact that the food trailer PO is over the unbudgeted purchase limit was overlooked until today and it needs board approval in order to make it in time for the start of school. Mrs. Frei motions, Dr. Nelson seconds, all in favor, none opposed.
 - 5.2. Adopt Board meeting minutes 6.18.24 (action item) Mrs. Frei motions, Dr. Nelson seconds, all in favor, none opposed.
6. **Public Comment**
 - 6.1. Members of the public are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
7. **Guest Discourse**
8. **Reports**
 - 8.1. **School Leaders Reports: Mrs. Marshall / Mr. Philabaum / Mr. Lambert**

Mr. Philabaum introduced himself, his family and provided info relating to his prior experiences and his recent move. Mrs. Marshall explained that all the elementary hires have been onboarded, certifications are in progress and things are as expected for the beginning of the year. Mr. Philabaum shared about talking with key stakeholders to determine systems and procedures to implement for next year as well as what are important parts of the school culture to be preserved. He is working to create open dialogue to build trust and doing that by spending time with upper school families to cast vision. Mr. Lambert added that there are many things happening including strong conversations between the leadership teams in both schools. The upper school is looking at expanding clubs and engaging student leadership in a new way. They are also working on programs that will connect our schooling with opportunities for credit at the Colleges/ University level. Mr. Mendenhall is working quickly to engage college readiness opportunities for upper school students in a new way. Mrs. Marshall told us about our new kindergarten teacher Mrs. Bennett who worked with us last year as an aide and is working with EOU to finish her teaching certification. Mr. Lambert explained that enrollment is currently at 595 students however that doesn't include seats that can be offered and parents waiting to accept seats because of the current power school system issues. This solution to this is on the way. Mrs. Baines offered to help coach PTCA on explaining the school and culture in regards to helping market our school to the community. Our Minimum enrollment to meet our budget is 591 students. Mr. Fugate and Mrs. Saylor worked together to create a flyer for the community to help draw in new students for this year. It sounds like that effort showed some results.

- 8.2. Financial Committee Report: Mrs. Saylor** presented our financial reports and Revenues exceed Expenditures for YE 2023 resulting in a \$279,214 surplus. Bank balance per Cap Ed Statement: \$1,553,267.95. Days cash on hand: 79.5 (required to have 60 days or more) Debt coverage ratio: 5.83 (required to have 1.2). No irregularities noted. Mr. Carignan explained the way the state tracks and funds the budget is based on attendance and the different metrics needed for that. Mr. Philabaum discussed how they will track this.
- 8.3. Capital Committee Report: Dr. Nelson** presented the bank balance Capital Campaign Bank Balance as of 6/30/24 is \$619,831.11. \$9,150 was deposited into the CC Account during the month of June. The Guns and Roses event will be 10/5 and Mrs. Saylor is requesting help with the event from board members.

9. Unfinished Business

- 9.1. Upper school project update: Mr. Lambert** presented that he visited the Upper School site today with Bouma. The final engineering drawings for the gym is in and end of october we are expecting the materials to start construction. Permits and Sitework is continuing and is dual nature for phase 1 and 2. Nine of the ten modular units are on site in Payette. The last modular is on its way from Oregon. The timeline shows that project completion is scheduled for August 16th. There have been issues with weather and site issues and although the work has been pushing along at a swift pace they would suggest delaying the school opening a week. Mr. Philabaum, shared a presentation that was an overview of how changing the start date will effect the calendar. At this point the delay shouldnt disrupt the calendar and add any additional days.

10. New Business

- 10.1. Approve quote and down payment for permanent classrooms: Mr. Lambert (action item)**
Mr. Lambert presented that the core of the phase 2 academic campus includes three major buildings. The design is based on previous reviews and is finalized. The contract added is needed to approve and start the order.
Mrs. Frei motions, Mrs. Saylor seconds, all in favor, none opposed. Motion carries.
- 10.2. Adopt 2024/25 Slate of employees: (action item)**
Dr. Nelson motions, Mrs. Frei seconds, no discussion, all in favor, none opposed.
- 10.3. Declare a hiring emergency on July 30, 2024 in order to hire Mrs. Brianna Bennett as a Kindergarten teacher: (action item)**
Mrs. Marshall presented that the school solicited for two open positions in kindergarten grade. In that time we had two applicants and one was hired and the other was not a good fit. This left an opening which we could only fill with someone in the process of completing her certification. Mr. Lambert supported this process and endorsed Mrs. Bennett's experience within the school already. She will complete this certification process prior to the end of the school year 2025. Mr. Philabaum is working to oversee this process.
Mr. Fugate motions, Dr. Nelson seconds, all in favor, none opposed. Motion carries.
- 10.4. Adopt 2024/25 Bus Routes: (action item)**
Mr. Lambert presented that the bus routes are in the drive for review as well as an overview from Mr. Ellis. No changes have been made to safety busing routes. There is an additional route being added. Some adjustments have been to several routes but core routes have not changed.
Dr. Nelson moves, Mr. Fugate seconds, All in favor, none opposed, motion carries.
- 10.5. Adopt 2024/25 Safety Busing: (action item)**
Mrs. Frei motions, Mr. Fugate seconds, All in favor, none opposed, motion carries.
- 10.6. Adopt 2024/25 School Calendar: (action item)**
Mr. Philabaum showed an updated calendar reflecting the change in scheduled start date. There were no additional questions.
Mr. Fugate, Mr. Evenden , all in favor , none opposed, motion carries.

10.7. Adopt 2024/25 Idaho Special Education policy manual: (action item)

Mr. Lambert presented that every year we adopt a new manual. No material changes have been made from the prior year.

Mrs. Frei motions, Dr. Nelson seconds, all in favor, none opposed, Motion carries.

10.8. Approve charter school administrator and teacher certifications: (action item)

Mr. Lambert included a detailed outline about the certifications required and the teachers and administrators applying for the alternative certification. There are 11 needed for this year.

Mr Fugate motions, Dr. Nelson seconds, all in favor, none opposed, motion carries.

10.9. Approve updated charter performance certificate 2024-2030: Mr. Lasnick (action item)

State legislation is allowing for a longer certification for charter schools. This certification is for six years. The only changes to the previous version is the dates which extend our timeframe.

Mrs. Frei, Dr. Nelson seconds, all in favor, none opposed. motion carries.

10.10. Executive Session pursuant to Idaho code 74-206 (d) (action item)

10.11. Approve firearm carry authorization: Mr. Lambert (action item)

Mr. Fugate motions, Mrs. Frei seconds, all in favor , none opposed, motion carries.

10.12. Approve purchase order for food trailer: Mr. Lambert (action item)

Mr. Lambert presented that the school has been exploring how to fulfill a NSLP food program for the upper school campus. Most options were not logistically feasible, however our Nutrition department coordinated with SDE to certify this food trailer for 1 year because of our current circumstances. The cost is \$35,000 and it will maintain a NSLP program. Once we are done it will be sold. It will require a few additional items that will be used in the new building. Mr. Carignan commented that the sunk cost could be 10 to 15 thousand dollars. We can afford it within the current budget. Mrs. Saylor suggested that we might be able to find additional uses for it.

Mrs. Saylor motions, Mrs. Frei seconds, all in favor, none opposed, motion carries.

11. Adjournment: Having completed the agenda the meeting is adjourned at 8:44pm

Board Secretary, Travis Evenden